

## **Guidelines for Student Conference Attendance Support**

Students who wish to attend professional conferences are encouraged to do so. There may be occasions on which the Music Department can assist in support for students participating in professional conferences. Criteria for financial support are as follows:

1. Student is invited by juried panel to present or perform at the conference.
2. Music faculty member is sponsoring a group trip and attending the conference with the students.
3. Music Department Chair approval must be granted prior to travel.
4. Students are eligible for support to attend only one conference per academic year (fall, spring, summer).
5. Requests for support during an academic year are due by October 1 or earlier during an academic year. Requests that occur after that date are less likely to be funded.
6. Students must have a grade point average of 2.5 or higher to be eligible for departmental funding to attend conferences.

Support will be limited to, but may not include complete costs of, conference registration, travel, and lodging costs. Meals will be the responsibility of the traveler.

Any and all support is contingent upon the availability of funds to support student travel.

## **Guidelines for Student Competition Support**

Support for students to attend competitions is not typically approved, but if financial hardship is demonstrated and the appropriate faculty member endorses student participation, some support may be granted.

Support will be limited to, but may not include complete costs of, competition fees, travel, and lodging costs. Meals will be the responsibility of the traveler.

Any and all support is contingent upon the availability of funds to support student travel.

**All Auburn University guidelines and policies for student travel must be observed for any individual or group student travel.**