

# Auburn Music Scholarship Guidelines

## Scholarship Committee

- Scholarship auditions and awards will be administered by a scholarship committee. The scholarship committee shall be comprised of faculty members as described in the Department of Music bylaws:
  - Scholarship Coordinator
  - Director of Bands
  - Director of Vocal Studies
  - One additional applied faculty member

## Sources of Funding

- Scholarship funds for music students are available from two areas: The Department of Music and the band area.
- Scholarship funds from the Department of Music will be awarded only to students who have declared a music major, band scholarship funds may be awarded to any Auburn student.
- Funds from the Department of Music and band area may be combined to create a larger scholarship package.
  - In the case of a combined award, the sources and amounts of funding will be recorded and remain separate. Either amount may be adjusted during the course of the award, at the discretion of the head of the awarding area (Department of Music or director of bands).
- For the purposes of this document, all scholarship funds, regardless of their funding source, will be referred to as “music scholarships” or simply “scholarships.”

## Eligibility

- To be eligible for a music scholarship, the student must be accepted to the university by the time the awards are made.
- Any new music student is eligible to audition for Department of Music scholarships.
- Any current Auburn University student is eligible to receive band scholarships in any given semester.
- Music minors may be awarded band scholarships at the discretion of the director of bands, but are not eligible for Department of Music awards.
- Students receiving Department of Music scholarships must be enrolled as music majors for the duration of the scholarship. If a student drops from the music curriculum, the student’s scholarship will be immediately revoked.
  - If the student drops the music curriculum mid-semester, the scholarship will be revoked and the amount of that semester’s award recovered from the student by a charge on the student’s bursar bill.
- Music Education students are not eligible for Department of Music scholarship funds once they begin student teaching.
  - Students who intern in the spring may receive scholarship funds during the fall only.
  - Students interning in the fall are not eligible for scholarships awards for that year, unless they return for additional course work AND ensemble participation in the spring.

## Audition/Award process

- Scholarship awards will be made on the basis of a live audition. If a student cannot attend any of the audition dates due to extenuating circumstances, they must contact the appropriate scholarship audition coordinator (instrumental or vocal) who may approve the submission of an unedited CD or DVD of their performances.
- Auditions take place on campus sometime between December and March.
  - There are typically 3 audition dates, one of which usually coincides with the high school honor band festival in February.
  - Specific audition dates and deadlines are posted on the website, indicating which dates are available to each of the performing areas (instrumental, vocal, piano).

- The deliberation process will begin immediately following the final audition date, with award letters being sent as close to March 15 as possible.
- The auditions will be administered by the music faculty. The faculty will make written comments based on the students' performances, prior experiences, interview, potential, letters of recommendation, etc.
- The scholarship audition coordinator will review the comments, solicit the opinions of the music faculty, and present the information to the scholarship committee for review and award recommendation in consultation with the department chair.
  - The appropriate applied faculty will be notified when an award is made to an incoming student in their studio, and will be advised of the student's decision to accept or reject the scholarship offer.
- The student will receive written notification of a scholarship award along with the scholarship guidelines. The student must return the letter indicating acceptance of the award and an understanding of the guidelines for the award to be made.
  - The student will receive information that pertains specifically to the scholarship granted.
- In order to receive scholarship awards, the student must write a letter of acknowledgement (thank-you).
  - Letters will be addressed to the specific endowment or entity awarding the scholarship.
  - Students will be informed of the awarding endowment/entity and the awarding endowment/entity's contact information.
  - Copies of all letters must be sent to the Department of Music. If the Department of Music is the only awarding entity, one letter is sufficient.
  - Scholarship funds will not be released or credited to a student's account until the endowment/entity and the Department of Music receives their respective letters.

### **Distribution**

- Awards for an academic year will be divided into two semester payments; half in the fall and half in the spring.
- If an award is made for the fall and the student interns in the spring, only the fall distribution will be applied to the student's account.

### **GPA requirements**

- All scholarship awards will require a minimum cumulative GPA of 3.0 in the music area and a university-wide cumulative GPA of 2.5.
- All scholarship students' GPA will be checked at the end of the each semester to ensure compliance with the GPA requirement. Any scholarship student who does not meet the minimum GPA in either area (music or overall) will be placed on probation for the following semester. If they do not meet the requirement at the end of the probationary semester, their scholarship will not be renewed for the following year.
- Any scholarship student who is put on probationary status may have the amount of their scholarship reduced during the probationary period. This decision for a reduction and the amount of the reduction will be at the discretion of the scholarship committee. The amount of the reduction will not be recoverable in future semesters.

### **Ensemble Participation**

- Scholarship students will be required to participate in ensembles designated by the scholarship committee in consultation with ensemble directors and applied faculty. These ensembles will be identified to them at the beginning of each semester. If a scholarship student drops from (or refuses to participate in) any of their required ensembles, that student's scholarship may be placed on probationary status, reduced, or revoked completely at the discretion of the ensemble director.

## Renewal

- Scholarships are renewable for a maximum of four years (eight semesters) and do not include summers.
  - In the event that a student chooses to student teach in their eighth semester, their scholarship will end immediately following the seventh semester.
  - Extension of a scholarship beyond the four year maximum would be under special circumstances only and at the discretion of the scholarship committee.
- During the spring semester scholarship students must re-apply if they wish to continue their scholarship for the following year. The student will complete a continuing scholarship application which will be submitted to the scholarship committee. The committee will then, in consultation with the student's applied teacher and ensemble director(s), determine whether to continue, decrease, or discontinue their students' scholarships. Criteria for making these recommendations will include:
  - Ensemble participation and performance:
    - Reliability and attitude during rehearsals
    - Preparation for rehearsals
    - Quality of performance on concerts
  - GPA
    - Minimum cumulative average of 2.5 university-wide, 3.0 in the music area
  - Satisfactory progress in applied lessons:
    - Completing an appropriate amount of material per semester
    - Preparation for weekly lessons
    - Performing on departmental convocations as required
    - Performance quality on scale juries and end of semester performance juries
- Renewals of scholarships are contingent upon the Department of Music's availability of scholarship funds.